

GUIDELINES FOR GRADING INSTRUCTIONS

Approved by the University College Director 24.04.2019 pursuant to Regulations for admissions, studies and examinations at Volda University College (Forskrift om opptak, studium og eksamen ved Høgskulen i Volda) of 01.04.2005, with amendments of 01.07.2018.

1. In the Act relating to Universities and University Colleges of 1 April 2005 no.15 (UH-lova), with amendments of 1 July 2018, it states in § 3-9 (2) that *“written grading instructions (shall be drafted) for all examinations”*. In § 5-3 (3) it states further *“The grading instructions shall be made available to the candidates after the final grades have been set”*.
2. The purpose of the grading instructions is to help the examiners set the correct grades on the answer papers and in this way contribute to ensuring that the grades are as little as possible dependent on the individual examiner or other factors. The grading instructions shall also assist students in understanding their grades.
3. The grading instructions shall be published in Canvas and in the exam software after the final grades have been set.
4. The grading instructions shall be adapted to suit the course and the examination in question. They shall precisely define exactly what is expected of the students, in light of the wording of the learning outcomes for the course.
5. The grading instructions shall contain a description of the grades used in the assessment in question.
 - a. As a minimum the instructions should specify what is expected of an answer paper in order for it to be awarded a pass (E) and what is expected of an answer paper in order for it to be awarded the best possible grade (A).
 - b. The aim of the description of the grades is to provide the examiners with information after the exam has been completed regarding what is expected in order to achieve a good result.