

GUIDELINES FOR ADMISSION TO COURSES OF STUDY/COURSES WITH TUITION FEES

Approved by the University College Director 24.04.2019 pursuant to Regulations for admissions, studies and examinations at Volda University College (Forskrift om opptak, studium og eksamen ved Høgskulen i Volda) 01.01.2015

1. Failure to pay tuition fees

The consequence of failure to pay tuition fees is that the student forfeits the right to study and to sit for the examination. This involves all the rights that admission to the course grants, cf Regulations for admissions, studies and examinations at Volda University College (Forskrift om opptak, studium og eksamen ved Høgskulen i Volda).

2. Discontinue studies – leave of absence

Tuition fees will not be refunded if a student discontinues a course of study/course.

A student may apply for leave of absence from the course of studies/course. Application for leave of absence must be made in writing, cf Regulations for admissions, studies and examinations at Volda University College § 4-12.

A student who has been granted leave of absence shall not pay a new tuition fee when he/she resumes the course of study.

3. Right to sit for an examination

Students who for valid reasons are prevented from sitting for the regular examination can register for the re-scheduled examination without having to pay new tuition fees. Students who have failed the regular exam and those who withdraw during the regular exam can register for the re-scheduled examination without having to pay new tuition fees. Students who have not attended the regular exam and students who wish to improve their grade can register for a new exam within two years after the expiration of the right to study. This right to sit a new exam is granted on the assumption that an examination is arranged for the course in question. The student shall not pay a new tuition fee.

A student is entitled to three examination attempts on the same course of study.

Concerning the regulations for payment of the semester fee to the Student Welfare Organisation, see the Act of 14 December 2007 no 116 § 10 pkt 2 regarding student welfare organisations and accompanying regulations.